



Infection Management Policy

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SCHOOL

Silverdale Infection Management Policy May 2020

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1.0 Aim of the Policy

The aim of this policy is to outline the safety procedures currently adopted by Silverdale staff and pupils to manage the risk from the COVID 19 infection and subsequent waves. Whilst these measures have been implemented to deal with the current situation, some aspects of policy are equally applicable to other infections that have occurred in the past or may do so in the future (e.g. swine flu, bird flu, and diarrhoea and sickness bugs).

The following procedures are a means to reduce the risk of contracting the COVID 19 virus or transmitting it within Silverdale School and amongst the adults and young people who attend. It is a practical way of managing the infection to the best of our ability.

2.0 Hazard Reduction Controls

Our rules on controlling the risks of infectious diseases must always be followed. However, there may be times when it is more important than ever that they are strictly followed, for example, during the outbreak of a disease such as the Coronavirus.

2.1 Student Numbers

To reduce risk, Silverdale School will limit the number of pupils (and together with this the number of staff) in the school building at any one time.

Students will be triaged in terms of risk, students who are red on the schools 360 database for physical interventions will not be allowed access into school. Students who have risk assessments that indicates the child has a regular history of spitting or biting will not be allowed access until a rigorous testing regime is brought in by Government and students can be managed safely. Students who are not allowed into school will be identified to the Local Authority to see if an alternative solution to educate them can be found.

Due to the current Covid-19 Pandemic and the need to maintain social distancing in the school, a thorough risk assessment of the building based upon Government Guidance has been undertaken. This has been carried out in collaboration with the Local Authority Health and Safety department and the Trade Unions. It has been agreed by the Governing Body and the Head Teacher that 40% of the school cohort and 40% of the School staff can be on site at any one time. This would mean that we could have 18 children in Silverdale Upper, 7 children in Oasis ASD, 10 children in Primary and 14 children in Silverdale ARP on any 1 day.

This will be reviewed in accordance with any further guidance or directive from the Government or the DFE. In light of this, the school has prioritised the cohort of pupils that can attend the school. This has been agreed in partnership with parents and other agencies based upon individual risk assessments. Regular contact and communication in the form of doorstep visits and telephone calls is in place for all pupils and their families who are not currently attending. Regular reviews of the attending cohort is undertaken a places offered to families if circumstances change which are determine that a pupil is safer in school. Risk assessments are amended accordingly.

Parents will be asked to ensure that students are not sent into school if they are feeling unwell and any student who becomes ill during the day will be sent home immediately.

Times of School Day

The school day will be adapted from 10am to 2pm. This will allow the school to form “Social Bubbles” of 1 teacher, 1 TA and 3 students who will be together for the whole school day. This will prevent any students or staff potentially cross contaminating any other bubbles. If any member of the bubble displays Co-vid symptoms the whole bubble will self-isolate for 2 weeks.

If a member of staff or a student tests positive for Covid-19, the following will take place:

The staff and students in the bubble on the same day as the person with the positive test will be asked to self-isolate for 7 days from the day when the person was confirmed with a Covid-19 diagnosis and be strongly advised to take a Covid-19 test.

- If their test result is positive, then they must self-isolate for 14 days from the date of the positive test
- If their test result is negative, then they are able to return to work /school immediately.
- If the person declines the offer of a test they must self-isolate for 14 days

A revised rota will be circulated for the remaining staff and the remaining students to continue attending work and school.

When Senior Leaders are made aware that a person is showing symptoms, but has not yet received a test result, colleagues and the parents/carers of students who were on site that day, will be notified and advised to take a test at the earliest opportunity.

The school will be closed for a deep clean for 24 hours following a positive Covid-19 test result.

Parents are requested to keep students at home if they are ill and any child claiming illness during the day will be sent home.

2.2 Handwashing and Touch Point Cleaning

Silverdale@Howden

On entering and exiting the school building all staff and pupils will be required to wash their hands thoroughly at the **Hand Wash Station**. The Disabled toilet at the Main entrance has been organised to provide an area where hands can be washed for 20 seconds with soap and water and dried with paper towels which can be disposed of safely. This can be done without the need to touch any surfaces.

This is best practice and is the most effective way of removing infection on the hands. Anyone entering the building will therefore not bring any infection on their hands into school. As they leave, the same regime means that they are not taking away any infection picked up on their hands in school.

A member of staff will be stationed at the entrance to the school ensuring that hand washing is rigorously applied.

SilverdalePrimary@Langdale

Students will enter by the side entrance and pupils will be required to wash their hands thoroughly at the **Hand Wash Station**. The Staff toilet at the Side entrance has been organised to provide an area where hands can be washed for 20 seconds with soap and water and dried with paper towels which can be disposed of safely. This can be done without the need to touch any surfaces.

A member of staff will be stationed at the entrance to the school ensuring that hand washing is rigorously applied.

SilverdaleARP@Killingworth

Hedgehope

Students will enter by the main entrance and pupils will be required to wash their hands thoroughly at the **Hand Wash Station**. The Boys toilet next to the entrance has been organised to provide an area where hands can be washed for 20 seconds with soap and water and dried with paper towels which can be disposed of safely. This can be done without the need to touch any surfaces.

Main Building

Students will enter by the main entrance and pupils will be required to wash their hands thoroughly at the **Hand Wash Station**. The disabled toilet at the main entrance has been organised to provide an area where hands can be washed for 20 seconds with soap and water and dried with paper towels which can be disposed of safely. This can be done without the need to touch any surfaces.

A member of staff will be stationed at the entrance to the school ensuring that hand washing is rigorously applied.

SilverdaleLearningCentre@Coast

Students will enter by the main entrance and pupils will be required to wash their hands thoroughly at the **Hand Wash Station**. The boys toilet at the main entrance has been organised to provide an area where hands can be washed for 20 seconds with soap and water and dried with paper towels which can be disposed of safely. This can be done without the need to touch any surfaces.

A member of staff will be stationed at the entrance to the school ensuring that hand washing is rigorously applied.

2.3 Social Distancing

Efforts will be made to maintain social distancing at all times when in the school building. This means keeping two metres apart wherever possible.

Rooms have been designated for use or are out of bounds. Any room being used has a sign indicating the maximum number of people who can safely be in there in order to maintain social distancing, which includes staff and pupils.

The normal classrooms can accommodate two adults and three pupils. Chairs have been removed to leave only five in the room. Where there is a bank of computers, machines have been locked shut so that those remaining can be used whilst maintaining social distancing.

Other specialist rooms have been adapted accordingly and signage shows how many people can safely be in there. This includes offices and the staff room.

2.4 Use of the Canteen

Packed lunches will be provided for students and they will be socially distanced around the school. Use of the canteen at break and lunch times will be staggered when necessary.

2.5 Infection Education

Pupils will have activities around dealing with the COVID 19 virus, which will include information about:

- ✓ Hand washing (including practical sessions)
- ✓ Personal hygiene (nose blowing/face touching)
- ✓ Social distancing
- ✓ The importance of infection management
- ✓ Adhere to this policy.
- ✓ Pupils need to be in a tutor room, in an activity or in lessons.
- ✓ Pupils need to be in an activity at break and lunchtimes.
- Recreation room – The pool tables are not to be used. Any hand held equipment such as PlayStation controllers must be cleaned after each individual use.
- ✓ Risk assessments and cleaning equipment are in place for the Gym. This facility can only be used in specific circumstances agreed by a member of the SSLT.
- ✓ Movement around the school needs to be supervised and staggered when necessary.
- ✓ Classroom equipment is allocated to each teaching space and should not be removed.

Behaviour from pupils that would require physical management from staff cannot be managed at this time and therefore will not be able to attend school. This will be made clear to parents/carers when pupils are invited to return. Should staff have to physically manage students then that student will be marked red on their Risk Assessment and not be allowed back for 5 days. Should this occur again then school will contact the LA to seek an alternative solution to educate the child.

2.6 First Aid Administration

In the eventuality first aid is required suitable personal protective equipment (PPE) is required at all times including as a minimum eye protection, gloves, and mask. This equipment has been provided at all first aid stations and would be used at all times.

Where possible the person having first aid administered on them should also where suitable PPE including face mask.

2.7 External Visitors and Contractors

External visitors and contractors must make an appointment via the school office. They must wash their hands when they arrive and depart at the handwashing station in the Reception Area. Their visit must take place in the meeting room behind reception where possible and social distancing must always be maintained. Contractors are only to be scheduled out of school pupil hours only.